


Idaho Department of Correction 	Standard Operating Procedure	Title: Offender Workers		Page: 1 of 2
		Control Number: 401.06.03.022	Version: 1.0	Adopted: 03-11-1999

Pat Donaldson, chief of the Management Services Division, approved this document on 06/25/2015.

Open to the public: Yes No

Redacted version available: Yes No

SCOPE

This standard operating procedure (SOP) applies to all Idaho Department of Correction (IDOC) healthcare services staff, offenders, contract medical providers and subcontractors.

Revision Summary

Revision date (06/25/2015) version 1.0: Update to new format, align with latest national standards by updating throughout.

BOARD OF CORRECTION IDAPA RULE NUMBER 401

Medical Care

POLICY CONTROL NUMBER 401

Clinical Services and Treatment

PURPOSE

The purpose of this standard operating procedure (SOP) is to ensure that health services are provided by health staff and not substituted with offender workers. This also ensures that offender workers receive the appropriate training and supervision when working in the medical areas.

GENERAL REQUIREMENTS

1. Offender Worker Limitations

Offender workers must not;

- provide health care services
- make treatment decisions
- provide patient care

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- distribute or collect sick-call slips
- schedule appointments
- handle medical records
- handle medications
- handle surgical instruments or sharps

Offender-janitors employed in the medical housing units must be appropriately trained and supervised regarding their work assignments. This training and supervision is provided by IDOC staff.

When offenders handle bio-hazard waste, they may do so only after receiving appropriate training including the use of protective equipment. This training is provided by health services staff following OSHA guidelines.

Offenders may provide assistance with activities of daily living (ADL's) to other offenders in their housing unit. This type of assistance is not allowed in the infirmary areas.

Offenders may participate in support groups that assist other offenders, such as, suicide companions and hospice. Special training is required for these support groups. This training is provided by IDOC staff at facilities where these programs are available.

DEFINITIONS

Contract Medical Provider: A private company or other entity that is under contract with the Idaho Department of Correction (IDOC) to provide comprehensive medical, dental, and/or mental health services to the IDOC's incarcerated offender population.

Facility Health Authority: The contract medical provider employee who is primarily responsible for overseeing the delivery of medical services in an Idaho Department of Correction (IDOC) facility.

REFERENCES

National Commission on Correctional Health Care standard P-C-06

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